



# Royal Brighton Yacht Club

## The Sailors' Club

### GENERAL COMMITTEE MINUTES

Monday 26<sup>th</sup> October, 7PM Via Zoom

- **PRESENT:**  
Peter Strain, Jim Leckey, John Mooney, Marnie Irving, Paul Jenkins, Cath Hurley, Murray Cowdell, Brett Heath, Peter Coleman, Kalpana Merritt, Peter Demura

- **APOLOGIES: NIL**

- **PREVIOUS MINUTES: as attached**

#### 1. Reciprocal rights – Hebe Haven YC

John contacted two long time sailing friends regarding the YC. Both highly recommended the club and would believe it would be a good reciprocal club for RBYC to add to its list. John has also sailed out of the club but as it hasn't been for many years wanted to seek more recent opinions.

To make contact with Hebe Haven YC and accept their invitation to become a reciprocal club of RBYC.

**MOVED:** John Mooney

**SECONDED:** Murray Cowdell

**CARRIED**

**Action:** Peter Strain to respond with Hebe Haven and send the Club burgee

2. **Loan interest only** – has been accepted by BOM and forms completed
3. **IT communications** – working group has been set up (Brett Heath, Hannah Catchpole, Francesco Battaglini, Delma Dunoon and Karen McCluskey)  
TV in restaurant has been fixed and Peter Strain has been working with Francesco to create footage of the various club groups to promote the benefits of RBYC membership. Etchells and Icebergers footage to come. Peter has also asked Michael Conlon to help film something regarding the gym. Premier Yachting and K2 Health have also been approached.

**MOVED:** Peter Strain

**SECONDED:** Paul Jenkins

**CARRIED**

- **CORRESPONDENCE: as attached**

1. Phil Bedlington letter 28-9-20

**Action:** Peter Strain to respond to Phil Bedlington and the suggestions will be raised within the Cruising Group.

2. Letter to Treasury

- **FINANCE REPORT: TAKEN AS READ**

1. Not eligible for Jobkeeper 2.0 as previously communicated to GC and members. From a budgeting point of view however it wasn't included in budget due to the



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uncertainty of the program continuing when budget was set. Club should be eligible for next quarter jobkeeper 3.0.

2. Finance Committee met prior to this meeting to look at budget for remainder of year.

In original budget it was forecast for a \$530k deficit, now forecast for a \$470k deficit. As the budget however still includes large function revenue which is highly uncertain due to Covid restrictions the forecast result will need further review.

3. Offsetting the change in revenue is the 3<sup>rd</sup> round of jobkeeper which was not entered into the budget when it was set. Estimates put that at approximately \$150k.
4. Loan repayments deferred to January - \$130k saved/delayed.
5. Activity needs to resume as quickly as possible.
6. Revised cashflow forecasts for the financial year, tight but survivable. Will be improved with Jobkeeper 3.0 and if some significant return of function income.

**MOVED:** Peter Demura

**SECONDED:** Jim Leckey

**CARRIED**

▪ **GENERAL MANAGER'S REPORT: TAKEN AS READ**

1. Hannah updated GC regarding staff
2. Provided update with no?? easing of restrictions and planned communication to members.

**MOVED:** Peter Strain

**SECONDED:** Paul Jenkins

**CARRIED**

▪ **BOATING MANAGER'S REPORT: TAKEN AS READ**

1. Undercroft

There are continued issues with boat, kayak etc storage in the undercroft area. It does remain a work in progress and CC will work with Sailing office and Sailing/OTB Committees. It will require some money to be spent to make the storage area more usable. Unfortunately at present boats, kayaks etc get moved out of their allocated spaces.

▪ **SAILING MINUTES: TAKEN AS READ**

1. Range series moved to 2021
2. Discussed kiteboarding – working with Parks and Water police. Need to incorporate with Icebergers.

- **CLUB CAPTAIN'S REPORT: as above**



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1. Sailing Committee to meet Tuesday night to discuss the easing of restrictions and the way forward. At present SC is planning Wednesday 28<sup>th</sup> night ("come and join" us 6.15pm) and Saturday Artemis pursuit.
  2. Sailing Covid safe plan will be in place and communicated in Sailing Instructions.
  3. Aim is to return to sailing following week in line with sailing calendar with obvious COVID restrictions.
  4. Carry over from last season man overboard drill initially.
  5. Man overboard drills for this season to be lodged with safety declarations this season.
- **RESCUE BOAT REPORT: TAKEN AS READ**  
No changes to be made at present until further discussions have been had and engine hours noted however the intention is to sell those RHIB's with minimal or no hours used.

**Action:** Report to be circulated to Sailing Committee and OTB Committee by Murray Cowdell.

### **MEMBERSHIP REPORTS: as attached**

1. Cath to meet with Kylie to put reports in format the membership group would prefer.
2. As currently new proposed members have not been able to be put on the notice board in Members' Bar due to COVID restrictions these will be advertised in the club newsletter. This has been recommended to continue once restrictions allow – along with still displaying in the Members' Bar.
3. Cath Hurley to call recent new members to welcome.

**Action:** Peter Strain/ Cath Hurley to speak to Icebergers about potential swimmers who wear wetsuits becoming swimming members but not Icebergers

- **Invoices and receipts: as attached**

**MOVED:** Cath Hurley

**SECONDED:** Paul Jenkins

**CARRIED**

- **CRUISING GROUP MINUTES: as attached**

1. Hoping CG can organise some sort of cruise for Melbourne Cup Weekend if easing of restrictions allow.

The Docklands Team are meeting Tuesday to discuss COVID restrictions and ability for boats to berth there temporarily. Docklands chosen as location as the 25kms rule is still in effect and will enable a higher proportion of people to participate.



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**MOVED:** Paul Jenkins **SECONDED:** Peter Strain **CARRIED**

▪ **AUXILIARY REPORT: TAKEN AS READ**

1. Met on Monday 25 October to discuss about repositioning of group within the club.
2. Completed GAP analysis. Area of interest about fitting in within local community and sustainability and create best practice. Remains work in progress.
3. Susie Strain contacted other clubs to see if they have similar groups to Auxiliary. They do, most around fundraising and member engagement.
4. Auxiliary Committee is keen to work with the Membership Committee on activities to welcome back the members as the club reopens. There needs to be a strong focus throughout the year on member engagement.

**MOVED:** Kalpana Merrett **SECONDED:** Peter Demura **CARRIED**

▪ **ICEBERGER REPORT: TAKEN AS READ**

▪ **IDAG MINUTES: NIL**

The IDAG committee wish to propose that Lallie Lecky is added to the IDAG committee as the Junior representative.

**MOVED:** Kalpana Merrett **SECONDED:** Peter Strain **CARRIED**

▪ **GENERAL BUSINESS:**

- **Reciprocal rights – Hebe Haven YC** as covered above
- **Jobkeeper 2.0**  
Peter Demura wished to thank Peter Strain for his work
- **General Committee Meeting time**  
Agreed to trial for 3 months with a 6:00pm start time. It was highlighted that each committee sets their own meeting time – it is not locked in stone forever.
- **Volunteers – carried over**
- **Club merchandise – ladies' scarves**  
Previously canvassed. Wasn't the interest amongst those asked.  
Costs and quantity – Hannah to research

**Action:** Hannah to research costs and ordering quantities.

- **Parks Meeting Questions**  
John Mooney and Peter Strain met with Nina Taylor MP.



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Discussed the possibility of support from the Government for the dredging of the public boating channel east side of the marina and requested follow up from the Club's letter to Minister Horne and discussions with Parks Victoria. Highlighted that Parks had paid for Sandringham Harbour's dredging.

RBVC will be hosting World Etchells in 2024.

Requested longer term planning for the repair of the 1938 section of the breakwater/pier to restore access to the start tower/Telstra tower. Also for the planned Etchell World's Summer 2024. Noted that the repair of the 1938 section was planned previously for Winter 2018 and had not been done due to funding.

Nina asked for all the information to be sent to her which Peter Strain has done and she indicated she would liaise with Minister Horne in relation to dredging and the repair of the 1938 section.

Repair for the pier information

**1<sup>st</sup> stage** – piles and cross heads, end November early December. Pedestrian access will remain for most of the time. The Club believes a contractor selected from panel of 5 preferred contractors.

**2<sup>nd</sup> stage** – April 2021. Replacement of 45 surface concrete slabs.

- **What more can we do to repay members and boat owners loyalty?**  
Free coaching session for boat owners, sailing skills or boat handling for power boats.

Saturday afternoon Keel boat – coaching session.

**Action:** Hannah and Brett to action with Sailing office

- **By-Laws update**
  1. Recommendation to reconvene next meeting after digested suggested changes.
  2. The availability of member cards was raised and Hannah indicated that members are able to be provided with one upon request. Over the years there has been a declined level of members wishing to be given a card and in a further attempt to reduce costs and wastage the automatic production of cards was ceased.
- **Thomas Trotman Seabin request.**



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1. Jim Leckey is investigating further and will be making contact with Sandringham YC regarding their Seabins and the commitments involved.
  2. Jim will report back to GC and Tom by the end of the week so that he can progress on this fundraising campaign. Tom is seeking support of RBYC through advertising and providing rescue boat support during the event.
- **Manning the Parks Pier gate race days. RE Induction and Club membership.**
    1. Induction for pier access will be sent to all crew members so that the Club remains compliant with Parks Victoria.
    2. Recommendation is that gate needs to be manned on Wednesdays and Saturdays by GC and staff to ensure that competitors have a day pass or are members of the club and have completed induction.
  - **Brighton Harbour 5 knot zone.** Discussed above by Club Captain.
  - **Maintenance Projects list review**
    1. New ladders have now been installed on the pier.
    2. Flags – new flags have been installed at the back of the club. 4 new flags are to be installed on the roadside. Brendan is going to get assistance from Peter Coleman.
    3. Witt Marine have replaced another 13 through rods on the attenuator and re-welded the I beam. Over half the attenuator now tightened and strengthened. More work soon to be done to further secure the attenuator.
    4. Hardstand gate not functioning and in need of de-rusting and repainting high priority and urgently needed.
    5. Solar panel rebate has improved from the Federal Government. Peter Strain is going to seek further clarification and make contact with our supplier.
    6. Should GC note other areas that need repair/maintenance around the club they are to contact Phil Hall or Hannah Catchpole in the first instance, please add to the current list.
  - **Presentation Night**

Hannah to look at dates late November. Preference is to have in person rather than online.
  - **Opening Day**

Brett, Hannah and Phil to look at potential dates in late November/ earlier December.
  - **Meeting with Nina Taylor MP – as above**
  - **Tower access** – Getting quote for a scaffold staircase with landing platform at bottom fixed to rocks at bottom and breakwater at the top. Designed to allow for



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tidal movement, access by boat. Jim to draft options to be submitted to Parks Victoria for approval.

MEETING CLOSED: 9.20PM NEXT MEETING: Monday 23 November



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### GENERAL COMMITTEE AGENDA

Monday 26<sup>th</sup> October, 7PM Via Zoom

- **PRESENT:**
- **APOLOGIES:** NIL
- **PREVIOUS MINUTES:** as attached
- **CORRESPONDENCE:** as attached
  - Phil Bedlington letter 28-9-20
  - Letter to Treasury
- **FINANCE REPORT:** as attached
- **GENERAL MANAGER'S REPORT:** as attached
- **BOATING MANAGER'S REPORT:** as attached
- **SAILING MINUTES: TAKEN AS READ**
  - **CLUB CAPTAIN'S REPORT:** as above
  - **RESCUE BOAT REPORT:** as attached
- **MEMBERSHIP REPORTS:** as attached
  - **Invoices and receipts:** as attached
- **CRUISING GROUP MINUTES:** as attached
  - Hoping CG can organise some sort of cruise for Melb Cup Weekend if easing of restrictions allow
- **AUXILIARY REPORT:** as attached
- **ICEBERGER REPORT:** as attached
- **IDAG MINUTES:** NIL
- **GENERAL BUSINESS:**
  - Reciprocal rights – Hebe Haven YC
  - Jobkeeper 2.0
  - General Committee Meeting time
  - Volunteers –
  - Club merchandise – ladies' scarves
  - Parks Meeting Questions





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- What more can we do to repay members and boat owners loyalty?
  - By-Laws update
  - Thomas Trotman Seabin request.
  - Manning the Parks Pier gate race days. RE Induction and Club membership.
  - Brighton Harbour 5 knot zone.
  - Maintenance Projects list review
  - Presentation Night
  - Opening Day
- Brett, Hannah and Phil to look at potential dates.
- Meeting with Nina Taylor MP
  - Tower access

MEETING CLOSED:

NEXT MEETING:

Monday 23 November

Commodore Peter Strain,  
Commodore Royal Brighton Yacht Club,  
253 Esplanade,  
Brighton 3186.

28 September 2020

Dear Commodore and General Committee.

**"The objectives of the Club shall be the promotion and encouragement of the sport of yachting generally, and racing between sailing yachts in particular, and the doing of all things incidental to or not inconsistent with the foregoing. The Club's income and property shall be exclusively applied in the promotion of the objectives of the Club."**

I write to congratulate you all on your appointment and also to call you all to task. The sailing committee have worked hard on the calendar and I would draw your attention to the Brighton Championship and Lady Nelson races. If you read the calendar you will see that Saturday's racing has been defragmented, in that there is only ONE keelboat event on the days of the Brighton Championships and the Lady Nelson race. With that in mind I ask all of you with access to, or with influence over keelboats and keelboat owners to use this influence to encourage participation.

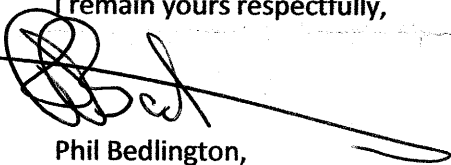
Vice Commodore and Honorary Treasurer, I believe you will be racing in all of these events with Reverie. Cath, I would hope you would encourage Serious Yahoo to participate in all events. Marnie and Paul Jenkins. I implore you to dust your boats off and participate in these events also.

Commodore and Paul with your influence in the cruising group you are perfectly positioned to encourage your members to participate. All these events are passage races, the start line will be longer than traditional, and it will be a good chance for sailors to hone their navigation, sail trimming and passage skills.

John Mooney, the rear-commodore is an esteemed sailor and coach and I'm sure if asked he would be more than happy to help coach and encourage cruising members to participate. We also have a club coach who is a fabulous communicator and is a spectacular resource for novice and experienced sailors alike.

In short, I am asking you to put your money where your mouth is, maybe have eight Saturdays where you may be inconvenienced and have to organise crews etc. I am asking you to put the club in the foremost of your thoughts to try to improve our keelboat fleet and help us to re-establish respect on the bay as racing sailors not café owners.

I remain yours respectfully,



Phil Bedlington,  
Skipper BKT Jamhu.



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21<sup>st</sup> September 2020

## Jobkeeper 2.0

We at Royal Brighton Yacht Club as recipients of Jobkeeper 1.0 are incredibly grateful for the Federal Government support of the Club's staff, who have loyally stuck with us through the closure of hospitality and sport in Victoria.

The next round of support for workers at RBYC is threatened by the impact of the Club's billing cycles. For the September quarter the annual invoices for membership and boat storage have been issued. Under advice from the Club's auditors, the billing cycle for boats in the marina and out of water storage, was shifted from December billing to July, to co-inside with the financial year. These annual invoices are to cover costs for the full year and are internally accounted for as such. Unfortunately, that is reflected with the Club's GST reporting which then makes the Club ineligible for Jobkeeper 2.0 using the Basic Test.

In the Club's finances we allocate the revenue from membership and boat storage across the year. When comparing the year on year figures on that basis we can clearly demonstrate 50% decline in revenue, but which will not meet Jobkeeper 2.0 Basic criteria.

The Club's major sources of revenue:		Sept Quarter % decline
Hospitality	53%	85%
Boat Storage	24%	23%
Membership	14%	4%
Sailing Income	5%	37%

We hope that the Federal Jobkeeper support for the next round can allow for alternative compliance which can include allowance for Club's such as RBYC where billing cycles and accounting adjustments don't meet the guidelines in relation to GST as the basis for reporting, but the impact of the COVID 19 virus restrictions have affected the operations to such an extent that the clubs staff can no longer be supported, without the Federal Government support of Jobkeeper 2.0. As further evidence for continued support of our staff, given that current planning guidelines for Jobkeeper 3.0. RBYC would certainly qualify under GST reporting.

Yours Faithfully

Peter Strain  
Commodore Royal Brighton Yacht Club.



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### GENERAL COMMITTEE MINUTES

Tuesday 29<sup>th</sup> September, 7PM Via Zoom

- **PRESENT:** Peter Strain, Jim Leckey, John Mooney, Brett Heath, Peter Demura, Kalpana Merrett, Cath Hurley, Paul Jenkins, Murray Cowdell
- **APOLOGIES:** Marnie Irving
- **PREVIOUS MINUTES: TAKEN AS READ**

True and accurate record

**MOVED:** Peter Strain

**SECONDED:** Paul Jenkins

**CARRIED**

#### Matters arising:

- John Mooney to follow up with Paul Pascoe regarding whether or not to accept offer of reciprocal rights for Hebe Haven Yacht Club. John is very familiar with club.
- Governance working party – carried over
- **Correspondence:** NIL
- **FINANCE REPORT: TAKEN AS READ**
- **MOVED:** Peter Demura
- **SECONDED:** Peter Strain
- **CARRIED**

#### Finance Subcommittee recommendation

1. Loan repayments - \$32k per month in principle and interest payments. Were deferred until end of September 2020 (with first repayment at the end of October).

#### 3 options

1. Interest only repayment amount – **Approx. \$2,796 per month**
2. Repayment amount after current deferment – **The monthly repayment will revert back to the Principle and Interest amount of \$32,315 as per the original facility agreement**
3. Repayment amount after additional four months – **The monthly repayment will revert back to the Principle and Interest amount of \$32,315 as per the original facility agreement**

Recommendation to pay interest only until end of Dec 2020 and then providing operations open up and trading allows make full repayments. **AGREED**

2. Vice Commodore Jim Leckey presented a draft Project Proposal and Evaluation Form Finance Committee and General Committee to consider regarding club



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spending. The form will be circulated to GC for feedback and the process will continue to be developed.

### ▪ GENERAL MANAGER'S REPORT: TAKEN AS READ

- Since being notified of easing of restrictions to allow single handed sailing there has been further amendments regarding the allowance of power boats. Hannah to seek further clarification and then communicate to members.
- Plan is being put in place for Friday and Saturday sailing this week due to the school holidays and forecasted good weather. Want to ensure that all COVID-19 guidelines are adhered to and procedures clear to members.
- Hospitality Grants have been delayed. Still not open on Business Victoria website so that businesses can apply.
- Working hard with Commodore Peter Strain and Honorary Treasurer Peter Demura on the continued eligibility of RBYC to remain on Jobkeeper. Hoping to be given an exemption for unusual billing (change in marina billing cycle)

### ▪ BOATING MANAGER'S REPORT: TAKEN AS READ

- Hannah to follow up with Phil regarding providing month on month comparison of marina and hardstand occupancy.
- Still many vacant pens

### ▪ CATERING REPORT: NIL

### ▪ SAILING MINUTES: TAKEN AS READ

- **Club Captain's report**
  - With the change in next stage being brought forward to the 19th October it is hoped there may be allowed some racing looking if Metro Melbourne follows the Regional allowances which are currently in place. from now. Club Captain presumes that cruising could commence as well.
  - Range series cancelled in November and December. Push for more club racing during this time.
  - AMS ratings push. Makes for a large fleet when Brighton Championship held. 7 passage races scheduled this year.
  - Lady Nelson – will be heavily advertised. Members of General Committee support multihull racing to be included.

### ▪ MEMBERSHIP REPORTS: TAKEN AS READ

- Cath Hurley, Marnie Irving and Paul Jenkins keen to continue on membership committee.



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- Cath Hurley to provide membership report going forward and will work with Kylie and Mandy. Kalpana to provide suggestions from IDAG point of view.
- It is vital that the club engages its new members that commenced their membership during lockdown so as not to lose enthusiasm. Hannah suggested that members of General Committee and RBYC could call each new member to personally welcome them. Hannah to provide some key points to cover.
  
- **CRUISING GROUP MINUTES: TAKEN AS READ**
  - Paul Jenkins new chair of Cruising Group.
  - Next meeting on Tuesday 6 October
  
- **AUXILIARY REPORT: TAKEN AS READ**
  - Discussion on the role of Auxiliary – letter and TOR attached
  - What is the Auxiliary's role? Recommendation is that it needs to be repositioned to be more inclusive. It is clear the Auxiliary has now evolved to more than just fundraising. Line it up with strategy pillars.
  - Rename? Not just repositioning
  - Greater engagement with Bayside Community, schools, kindergartens, childcare groups.
  - Events as a whole and not just sailing.
  - Engaging members
  - General Committee recommended the need for this to be workshopped and for current members of Auxiliary to lead the discussions. Peter Strain, Cath Hurley, Kalpana Merrett happy to be part of the workshopping process.
  
- **IDAG minutes: TAKEN AS READ**

Due to the Club rules the Chair of IDAG cannot sit on General Committee. Therefore it is IDAG's recommendation to nominate Niesje Hees. Peter Strain to let Niesje know of her endorsed nomination.

**MOVED:** Kalpana Merrett      **SECONDED:** Peter Strain      **CARRIED**

Roger Jepson and Wayne Seaward have agreed to continue for another term of two years.

- General Business
  - **General Committee Representatives**
    - Peter Strain - Iceberger Rep
    - Cath Hurley - Women in Sailing
    - Murray Cowdell - Rescue boats



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Kalpana Merrett – IDAG and Auxiliary  
Cruising Group – Paul Jenkins  
Membership – Cath Hurley  
Assets – Jim Leckey, John Mooney and Peter Coleman

- **Jobkeeper 2.0**
  - As it stands RBYC currently doesn't meet eligibility for this quarter due to the change in billing cycle of marina invoices. This has significant impacts on The Club's operational abilities as it looks to open back up.
  - Freddie Deegan from On Tap Hospitality the Club's external accountants has been working tirelessly to try and gain further clarity.
  - Commodore Peter Strain has written to the Treasurer Josh Freydenberg and to Tim Wilson MP. Tim Wilson has put RBYC in touch with Assistant Commissioner at the ATO who in turn has put the Club in touch with Treasury office.
  - Currently all staff will be paid the exact hours worked and any top ups made once confirmation RBYC can remain on Jobkeeper. Impacts casual staff the greatest.
  - Need to long term plan to return salaried staff to full time hours. Have been on reduced hours/pay for nearly 6 months.
- **Draft of Organisation Chart**
  - Work in progress, initially circulated to Flag Officers, General Manager and Boating Manager.
  - Point is to clarify lines of communication and responsibility.
  - Clarity on how Sailing office interacts with subcommittees, Club Captain, members, volunteers etc
- **Volunteers** – carried over
- **IT communications working group.**
  - Brett Heath and Peter Strain
  - Delma Dunoon has offered to help. Francesco to assist from staff side of project.
  - TV screen working to advertise areas of the club
- **Maintenance list and system.**
  - Peter Strain to circulate to General Committee.
  - John Mooney to assist Jim Leckey with asset management and work with General Manager and Boating Manager on maintenance program of the Club.
- **John Mooney**



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- Suggested that any extra items for general business should be lodged day before via Commodore/ General Manager rather on the night of Committee Meeting. Gives time for people to prepare.
- Would like to propose an earlier start time for GC meetings. Proposal is supported by Peter Coleman. An earlier start time is not to exclude anyone but recognises that some GC members have worked full days by the time the committee meeting starts at 7pm. It is also in keeping with other professional bodies. John Mooney and Peter Coleman going to propose suggested alternatives to GC. It is to be noted that the time is not fixed in stone – each GC would set their own meeting times.
- **Dredging** – Analysis of who is responsible for dredging? RBYC has engaged Roger Jepson to review lease agreement from legal perspective. Currently reviewing lease and certain permits. Peter Strain wrote to Minister Melisa Horne a few months ago – as it stands there has been no response from her office on the matter. John Mooney to be included in working with Parks Victoria.
- Asked about staff welfare and mental health during the pandemic. Hannah indicated regular staff meetings are held each week where the focus is more on checking in with staff about life outside work. Hannah regularly makes individual contact with members of staff as working from home can be very isolating. The salaried staff group is a very tight unit and has been extremely good at supporting each other. Even having staff back a few days on site each week has made a big difference.
- **Peter Coleman**
  - Recommendation to present the Club awards. Understood the reasoning behind the previous delay but now as restrictions continuing it is important winners are congratulated. Hannah and Victoria to work with Peter Strain and Paul Pascoe on ideas to make this happen. Suggestion to produce a Youtube Video of the award presentation.
- Debtors amount to be provided at next GC meeting
- **Pier update** - tender was supposed to have gone out last week. No update from Parks. Members will be kept informed as information received.
- **Murray Cowdell**
  - RBYC By-Laws out of date and need to be updated. Last updated in 2009.
  - GC has ability to change By-Laws.
  - Murray will work with Vice Commodore to update and circulate to GC for consideration.
- **Cath Hurley**





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- There has been a large increase in people swimming in the sea in wetsuits due to the current restrictions. It would be good look at ways to capture this new group as potential members. Recognise that they couldn't be Iceberger members as don't meet the criteria using a wetsuit. A few have already indicated they would like to become club members.
- **Peter Strain**
- Circulated updated maintenance list and upcoming projects for review by GC. (Appendix 1)

MEETING CLOSED: 9.20PM

NEXT MEETING: 26.10.20

## General Managers Report October 2020

- Annual report has been lodged with Consumer Affairs, Parks Victoria and Bank of Melbourne
- Office bearers have been updated with ASIC
- Rule change approved at AGM has been lodged with Consumer Affairs
- Covid Safe plan circulated to all staff – casual and full time
- Merchandise is now on website for sale
- Staff welfare – verbal discussion at GC meeting to update
- Staff have been very accepting at working across multiple departments to help the club, to increase hours, keep club operational etc.
- Successful in our Licensed Hospitality Grant - \$30k and \$5k Outdoor Dining Grant. Funds received.
- Champagne advertisement one of our biggest audiences reached – consequently also saw lift in people liking RBYC's page.

14,269 people reached

230 reactions

104 comments

17 shares

### Post Details

ID: 10158582495699185

### Post Overview

This view of your post may not represent exactly how it appears on Facebook's News Feed.



### Post Performance

There may be delays in stats reporting. To see most up-to-date stats please go to your live p

### Ad Summary

OCT 13 · COMPLETED  
A\$50.00 Spent

14,269

People Reached

15% from boosted posts

11,975 Organic      2,149 Paid

1,445

Post Engagements

<b>230 Reactions</b>	<b>104 Comments</b>
64 On Post	43 On Post
166 On Shares	61 On Shares
<b>17 Shares</b>	<b>1,094 Clicks</b>
16 On Post	294 Photo Clicks
1 On Shares	0 Link Clicks
	0 Clicks to Play
	800 Other Clicks



- Working on restaurant roster to minimise wages expense as much as possible without sacrificing service or the ability to meet COVID requirements.
- Oaks Day has now sold out – 70 guests.
- Sail Melbourne 2022 discussions are progressing. Operations Manual been circulated to the two Clubs for feedback. Hannah and Brett with AS. MOU to be drafted. First working point will be budget and expected costs. Host clubs to keep entry fees.
- Invitations for various opening functions have been well received.
- Gavin Wall from AS has usual working group from Sports bodies and will provide update if any changes as soon as possible.
- Online booking system and COVID restrictions with limited dining numbers requires provides for a few challenges! Please see an example of all the various service schedules in our system.

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### Monday

Inside Breakfast 7:30 AM - 1:00 PM - 2:00 PM  
 Breakfast 7:30 AM - 1:00 PM - 2:00 PM  
 Members' Bar Drinks 4:00 PM - 5:00 PM - 6:00 PM

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### Tuesday

Breakfast 7:30 AM - 1:00 PM - 2:00 PM  
 Inside Breakfast 7:30 AM - 1:00 PM - 2:00 PM  
 Members' Bar Drinks 4:00 PM - 5:00 PM - 6:00 PM

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### Wednesday

Breakfast 7:30 AM - 1:00 PM - 2:00 PM  
 Inside Breakfast 7:30 AM - 1:00 PM - 2:00 PM  
 Members' Bar Drinks 4:00 PM - 5:00 PM - 6:00 PM  
 Dinner 5:00 PM - 8:30 PM - 10:00 PM  
 Members' Bar Dinner 5:00 PM - 8:30 PM - 9:00 PM  
 Inside Dinner 5:00 PM - 8:30 PM - 10:00 PM

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### Thursday

Breakfast 7:30 AM - 1:00 PM - 2:00 PM  
 Inside Breakfast 7:30 AM - 1:00 PM - 2:00 PM  
 Members' Bar Drinks 4:00 PM - 5:00 PM - 6:00 PM  
 Dinner 5:00 PM - 8:30 PM - 10:00 PM  
 Members' Bar Dinner 5:00 PM - 8:30 PM - 9:00 PM  
 Inside Dinner 5:00 PM - 8:30 PM - 10:00 PM

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### Friday

Breakfast 7:30 AM - 11:00 AM - 12:00 PM  
 Inside Breakfast 7:30 AM - 11:00 AM - 12:00 PM  
 Lunch 12:00 PM - 3:30 PM - 5:00 PM  
 Members' Bar Lunch 12:00 PM - 2:00 PM - 4:00 PM  
 Inside Lunch 12:00 PM - 3:30 PM - 5:00 PM  
 Members' Bar Drinks 4:00 PM - 5:00 PM - 6:00 PM  
 Dinner 5:00 PM - 8:30 PM - 10:00 PM  
 Members' Bar Dinner 5:00 PM - 8:30 PM - 9:00 PM  
 Inside Dinner 5:00 PM - 8:30 PM - 10:00 PM

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### Saturday

Breakfast 8:00 AM - 11:00 AM - 12:00 PM  
 Inside Breakfast 8:00 AM - 10:30 AM - 12:00 PM  
 Lunch 12:00 PM - 3:30 PM - 5:00 PM  
 Inside Lunch 12:00 PM - 3:30 PM - 5:00 PM  
 Members' Bar drinks 4:00 PM - 5:00 PM - 6:00 PM  
 Dinner 5:00 PM - 8:30 PM - 10:00 PM  
 Members' Bar Dinner 5:00 PM - 8:30 PM - 9:00 PM  
 Inside Dinner 5:00 PM - 8:30 PM - 10:00 PM

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### Sunday

Breakfast 8:00 AM - 10:30 AM - 12:00 PM  
 Inside Breakfast 8:00 AM - 10:30 AM - 12:00 PM  
 Lunch 12:00 PM - 3:30 PM - 5:00 PM  
 Inside Lunch 12:00 PM - 2:45 PM - 3:00 PM

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## Minutes - RBYC Sailing Sub Committee

<b>Meeting Date</b>		Tuesday 13th October 2020 at 7:00pm.		
<b>Meeting Venue</b>		Zoom Meeting		
<b>Attendance</b>		BH, JS, ST, MI, PH, MC, DM, VP, JL, PB, PG, AF, PP		
<b>Apologies</b>				
<i>Item</i>	<i>Topic</i>	<i>Support Paper</i>	<i>Action By</i>	<i>Complete Date</i>
1.0	<b>OPENING</b> – Brett Heath			
1.1	<i>Minutes of the previous meeting be adopted.</i>			
2.0	<b>MATTERS ARISING</b>			
2.1	Welcome new SC members			
2.2	Covid19 update			
2.3	Crew limits and spinnakers for Covid restricted racing			
2.4	Kite boarding and 5 knot limit in harbour 5knot limit does not affect OTB boats. JL proposing signage is displayed on dog beach in regard to limit. PH to engage in discussion with the water police and parks.			
2.5	Range Series Range Series to begin on 6 <sup>th</sup> February 2021, there will be a total of 4 race days consisting of 3 races each day. Further discussions to be had at Club Captains meeting, BH to inform SC of any further changes.  DAY 1 Sat 6 <sup>th</sup> Feb 2021 RYCV Existing date however change to RYCV-hosted (from RBYC-hosted) to preserve history that RYCV host the first race day of the Series.			

	<p>DAY 2 Sat 27<sup>th</sup> Feb 2021 SYC (KCAB) Retain as currently scheduled due to alignment to Challenge fund raising campaign. SYC to continue to host and will count as SYC's race day (proceeds of entry to still flow to Challenge charity)</p> <p>DAY 3 Sat 13<sup>th</sup> Mar 2021 RMYS Retain same date as previously scheduled but amend hosting to RMYS (was SYC).</p> <p>DAY 4 Sat 27<sup>th</sup> Mar 2021 HBYC Retain same date and stays as HBYC-hosted. This was previously the 7<sup>th</sup> race day for which hosting historically rotates around the clubs (clockwise) and has rotated to HBYC this year.</p> <p>TBC in doubt DAY 5 Sat 17<sup>th</sup> April 2021 RBYC New date proposed to insert into schedule. SYC will move its currently-scheduled event to accommodate. Earliest possible date to avoid clash with Association Cup on previous weekend and Easter.</p>			
<b>3.0</b>	<b>SAFETY INITIATIVES</b>			
3.1	Sign on / sign off app			
3.2	<p>Safety Audit Working Group</p> <p>SC proposed that MOB declaration will carry over from 19/20 season to 20/21 season due to the current Covid regulations around sharing of equipment, however new crews will have to complete the drill but with a fender instead of the mannequin as per previous seasons.</p> <p>BH proposed that an insurance reminder be sent out in newsletter.</p> <p>SC suggested that a safety audit submission be requested upon finalising marina invoicing each financial year.</p>			
<b>4.0</b>	<b>OTB REPORT</b>		<b>BH</b>	

<b>5.0</b>	<b>CRUISING REPORT</b>  Peter Gebhardt reported that there is a proposal for a cruise over the Melbourne Cup weekend all other activity currently on hold due to Covid restrictions		<b>PG</b>	
<b>6.0</b>	<b>RESCUE BOAT WORKING GROUP REPORT</b>		<b>MC</b>	
	MC informed SC of new initiative of quarterly checks to be undertaken on all rescue boats.  RB9 currently being repaired.  MC informed SC of new logging system for al RBYC rhibs to monitor engine hours, ensuring that all engines are being used accordingly.			
<b>7.0</b>	<b>RACE MANAGEMENT TEAM INITIATIVES</b>			
7.1	George Mac  NOR is currently published on RBYC website with an expression of interest open.  Facebook event to be created for the George Mac Regatta after 20 <sup>th</sup> October 2020 to engage and encourage young sailors to participate in the event as well as all content on the Facebook event to be uploaded to the RBYC website, ensuring both platforms are always conveying the same information.			
7.2	Sail Melbourne  It has been decided that Sail Melbourne will be a local event, with a junior event being held before.  Sail Melbourne website is in the process of being updated.  Entries will not open for the event until after 1 <sup>st</sup> December 2020, a 'register your interest' has been set up for the time being.			

<b>8.0</b>	<b>AOB</b>			
	<p>Lifting strops</p> <p>Audit of lifting strops in rescue boats and rhibs are now included in Rescue Boat Working Group safety audit to be managed by MC.</p> <p>JL and PH to investigate lifting strop pricing for boat owners.</p>			
	<p>AMS Rating</p> <p>Suggested that boats compete in a rating race for AMS.</p> <p>JL proposed circulating a one-page document to all boat owners to inform and educate them on the AMS rating system.</p> <p>PB proposed the SC encourage boat owners to obtain an AMS rating while Covid restrictions are still in place.</p>			
	<p>420 State Championship</p> <p>PH confirmed that the 420 association agree to the hosting agreement provided by RBYC.</p>			
	<p>Australian Sailing</p> <p>BH to seek clarification from Australian Sailing as to the benefits of being a member.</p>			
<b>Next Meeting 10<sup>th</sup> November 2020</b>				
<b>FUTURE MEETINGS</b>	<b>COMMITTEE</b>	<b>FOCUS AREAS</b>		
13 <sup>th</sup> October 2020	Sailing Committee			
10 <sup>th</sup> November 2020	Sailing Committee			

8 <sup>th</sup> December 2020	Sailing Committee	
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<b>2019/20 MEMBERS</b>			
Chairman: Brett Heath	<a href="mailto:sailing@bretttheathconsulting.com">sailing@bretttheathconsulting.com</a>	Simon Tedstone	<a href="mailto:simon.sailing@gmail.com">simon.sailing@gmail.com</a>
Denis McConnell	<a href="mailto:denismcconnell63@gmail.com">denismcconnell63@gmail.com</a>	Phil Beddington	<a href="mailto:philthesportsphysio@gmail.com">philthesportsphysio@gmail.com</a>
Murray Cowdell	<a href="mailto:mcowdell@yahoo.com">mcowdell@yahoo.com</a>	John Spencer	<a href="mailto:ejohn.spencer@gmail.com">ejohn.spencer@gmail.com</a>
Phil Hall	<a href="mailto:boatingmanager@rbyc.org.au">boatingmanager@rbyc.org.au</a>	Peter Gebhardt	<a href="mailto:peter.gebhardt70@gmail.com">peter.gebhardt70@gmail.com</a>
Marni Irving	<a href="mailto:m.irving@bigpond.net.au">m.irving@bigpond.net.au</a>	Paul Pascoe	<a href="mailto:paulpascoe55@gmail.com">paulpascoe55@gmail.com</a>

<b>OTHERS AS REQUIRED</b>			
Gary Davison	<a href="mailto:drgarydavison@gmail.com">drgarydavison@gmail.com</a>	Francesco Battaglini	<a href="mailto:discoversailing@rbyc.org.au">discoversailing@rbyc.org.au</a>
Adrian Finglas	<a href="mailto:headcoach@rbyc.org.au">headcoach@rbyc.org.au</a>	Jim Leckey	<a href="mailto:yachting@leckey.com">yachting@leckey.com</a>



## Boating Manager Report to the Committee - October 2020

### Points of Discussion:

- The Sailing Department is currently gearing up for a return to sailing.
- I was invited to attend a zoom meeting with Steve Ingram and the Kevin Broome, the Sailing Manager from the American Yacht Club in New York as they have just completed a season with Covid restrictions. The purpose was to establish practical applications to Covid restrictions. In their experience the following notes were important: (some will not apply to us)
  - Legality & Optics are both important. Must not only do the right thing, but be “seen to be doing the right thing”.
  - Having spare masks
  - Staggering Starts, 6-8 kids in a group was manageable although legally the limit was 20.
  - Had to increase staff
  - “Lifeguard” person to be the yard policeman. Cannot be a junior person – needs to be a more senior person who understands family groups.
  - Non club members not allowed on keelboats
  - Skippers Meeting via Zoom the night before. Or YouTube presentation 3 days before and people have 2 days to send in questions.
  - Sectioned off the grass and gave people a grid location to rig and stay within.
  - For every position at the club there was a four or five word plan on what would happen if any member of staff became positive.
  - For a sailor who tested positive, the training “pod” would be stood down
  - The same training pod would have the same coach for the full season as much as possible.
  - Straight after training, the kids had to leave, no hanging around.
  - Lots more issues with families and kids due to underlying issues of unemployment, insecurity etc.
  - Dispensed with gloves early on.
  - Lots of recreational sailing – had to start up a rental program. Wipe equipment between use, and leave equipment in the sun longer before putting covers on.
- We are at the present time continuing to plan for George Mac & Sail Melbourne regattas.
- Maintenance of the Marina/Hardstand and Yard are continuing thanks you to Peter Strain for leading the ladder replacements and the attenuator maintenance.
- Access to the Tower is starting to become a higher priority.
- Boats are starting to returning as Covid19 restrictions are lifted.
- Enquiry level for Marina Pens is growing
- Minutes of recent Sailing Committee Meeting are attached below.



**Overview - Marina / Hardstand / Undercroft**

Month: **Oct-20**

	OTB	Hardstand	Marina	Combined	Available	Occupied	Total Vacant	Club Vacant	Owened Vacant
Oct-20	90.30%	94.44%	75.11%	<b>85.85%</b>	424	364	60	52	6
Sep-20	88.06%	94.44%	70.82%	82.78%	424	351	73	67	8
VARIATION	2.2%	0.0%	4.3%	3.1%	0.0	13.0	-13.0	-15.0	-2.0

**Marina**

Size	Club Owned	Occupied	Occ %	Mem Owned	Occupied	Occ %	Total Pens	Total Occ	Total Occ %	Total Vacant Club Owned	Sep-20
10M	81	55	67.90%	16	15	93.75%	97	70	72.16%	26	29
12M	57	36	63.16%	17	15	88.24%	74	51	68.92%	21	19
13M	7	4	57.14%	0	0	0.00%	7	4	57.14%	3	3
15M	19	19	100.00%	17	14	82.35%	36	33	91.67%	0	7
18M	12	10	83.33%	7	7	100.00%	19	17	89.47%	2	2
	<b>176</b>	<b>124</b>	<b>70.45%</b>	<b>57</b>	<b>51</b>	<b>89.47%</b>	<b>233</b>	<b>175</b>	<b>75.11%</b>	<b>52</b>	<b>60</b>

**OTB Dinghy Storage**

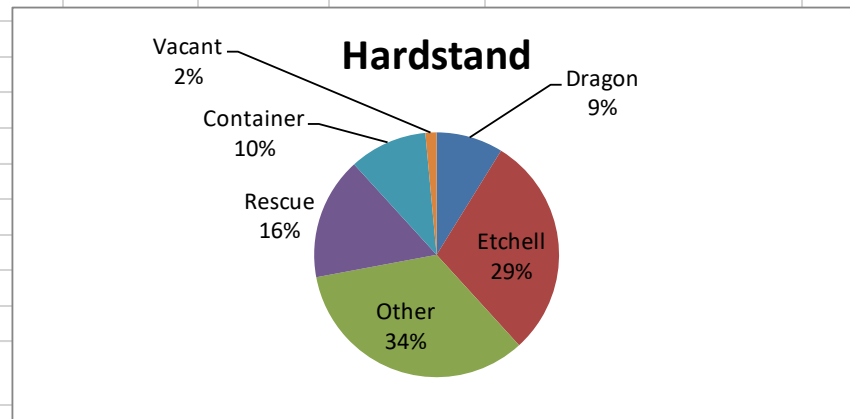
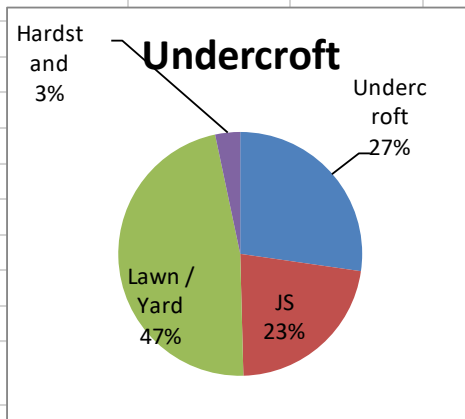
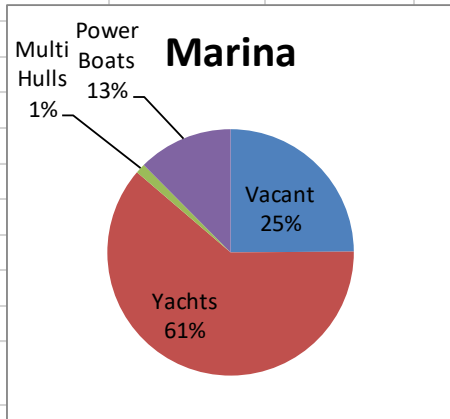
	Undercroft	JS	Lawn / Yard	Hardstand	Total of 134
Total Pens	33	27	57	4	121
Occupancy	75.00%	90.00%	95.00%	100.00%	<b>90.30%</b>

**Marina Boat Types**

Totals	Vacant	Yachts	Multi Hulls	Power Boats
233	58	143	3	29
100.00%	24.89%	61.37%	1.30%	16.52%

**Hardstand**

	Dragon	Etchell	Other	Rescue	Container	Vacant	Total 72
Occupied	6	20	23	11	7	1	68
Ratio %	8.3%	27.8%	31.9%	15.3%	9.7%	1.4%	94.4%



## Rescue Boat Report 26<sup>th</sup> October 2020

It is with pleasure that I present the first Rescue Boat Report for season 2020

It is my intention to give the GC a summary of the situation concerning the RBYC vessels which can and, are used as rescue craft. Further information is still to be obtained concerning the larger vessels in the fleet, namely Redeemer.

Presently a spreadsheet is being put together to be house all data on the RBYC Fleet and administered by the Sailing Office. Thus far, we have two years' worth of data concerning the Rhibs showing the running cost. This will be maintained and added to over the next few years.

### What RBYC has in terms of Rhibs

- 2 x 3-meter tiler steer Rhibs, Andy Poulton and Terry Morris.
  - 15 hp engines
  - Hulls 1997
- 2 x 4.2-meter Rhibs, VSSA, JayKay and Admiral Grumpy
  - 40 hp engines
  - Hulls – JayKay 2000, Admiral Grumpy 2004 & VSSA 2013(estimated)
- 3 x 4.7-meter Rhibs, Avon Paterson, George Mac & Sue Leaper
  - 60 hp engines
  - Hulls 2004
- 1 x 5.0-meter Peter Reid
  - 60 hp engine
  - Hull 2009
- 2 x 5.8-meter Rhibs, Murray Cowdell & Peter Austin (these are designation Coach boats)
  - 70 hp engines
- 1 x 5.8-meter all fibre glass utility vessel – Rattler
  - 90 hp engine
  - Hull 2015
- 1 x 6.5-meter Rhib, RB9
  - 115 hp engine
  - Hull (estimated) 1987
- 1 x 8-meter wooden displacement hull, Redeemer
  - 4-cylinder turbo charged diesel
  - Old – originally a cray boat from Portland
- 1 x 11-meter cat, Harry Tedstone – main start boat
  - 2-300hp engines
  - Hull 2013 – purchased from QLD

The running cost of these vessels varies and is dependent on usage. The most expensive vessel to run is the Andy Poulton at \$214 per hour, followed by VSSA, \$194 per hour. Our largest vessel with twin engines, "Harry T" is \$48 per hour. The most economical is "Peter Austin" at \$18 per hour.

A brief explanation for the high cost of running the two most expensive Rhibs. Andy Poulton just has not been used as it was "to hard" to get of its trailer. VSSA was not used as it was always flat and had to be constantly pumped up. The pontoons on VSSA are porous and at night the air escapes from the pontoons.

It was determined last sailing season, that those Rhibs not used would be disposed of.

As soon as the market allows, I would recommend we dispose of the two-tiler steer rhibs and JayKay. If anything happens to JayKays' pontoons, sell the engine and through in the hull as a bonus. The reason for these comments is that the pontoons are glued onto the hull.

Due to the current situation I would recommend the Club ensures, that all rhibs and safety equipment are maintained. In the future consideration should be given to replace the pontoons on VSSA. This can be done internally. All of course, is dependent of when we can sail competitively and run training at the Club.

Murray Cowdell

RBYC membership count summary report

MembershipType	Jun-20		Jul-20		Aug-20		30-Sep-20			Change from previous month
	Current	Total	Current	Total	Current	Total	Current Male	Current Female	Current Total	
Senior	335		312		313		277	34	311	-2
Senior Family	92		86		82		42	39	81	-1
Senior Special	13		13		13		14	0	14	1
40 Year	12		12		12		12	0	12	0
50 Year	43		39		39		39	0	39	0
60 Year +	32		35		35		35	0	35	0
Honorary Life	6		6		6		4	2	6	0
Senior Country	13		11		11		11	1	12	1
Senior Absent	36		39		39		36	3	39	0
Crew	156		134		133		120	15	135	2
Crew Plus	26		20		20		12	6	18	-2
YouthU18	150		114		113		72	38	110	-3
Intermediate 18-29	75		75		76		49	26	75	-1
Gym	74		63		62		55	7	62	0
Social	207		207		208		132	76	208	0
Social Extra	63		61		61		9	53	62	1
Junior Family	25		23		22		13	9	22	0
Iceberger	81		77		78		66	12	78	0
Suspended	0		0		0		0	0	0	0
Sponsors - Social	4		4		4		4	0	4	0
TPI	3		3		3		3	0	3	0
	1446		1334		1330				1326	-4

# MINUTES OF RBYC CRUISING COMMITTEE MEETING

Held online via Zoom on Tuesday, 6<sup>th</sup> October, 2020 at 7.30pm.

PRESENT: P. Jenkins - Kathleen B (Chairperson), R. Smith, J. Collins, W. Merritt, P. Merritt, P. Strain, T. Frankham, R. Hurrell, B. Burns, P. Gebhardt, R Walker

APOLOGIES: Nil

MINUTES: Of meeting held on 1<sup>st</sup> September, 2020 were confirmed as circulated.

CORRESPONDENCE: In/Out: PS to Ha La, Club Book Keeper – Cruising Group Account

FINANCE: Account Balance as at 01/08/20 - \$43,788.62

GENERAL BUSINESS:

- 1. Chairman's Report** – The first meeting of the newly elected General Committee went well with members of the committee being allocated different areas of the clubs to represent. The club is waiting for any new announcements over the next two weeks regarding the lifting of restrictions to club activities if the Covid 19 numbers are down enough. Chairman Paul Jenkins is hoping for a Melbourne Cup Weekend Cruise. PS and PJ will work on which Zoom account to use for our next meeting.
- 2. Newsletter** – Barbara has a very full newsletter again and is almost ready to send it out. Forthcoming events will be completed after decisions are made at this meeting. Member news is always appreciated.
- 3. Future Forum Dinner Meetings** – All meetings have been cancelled until we have restrictions lifted. We are hoping that the Hardstand Christmas Party might be able to be held.
- 4. Future On Water Activities** – 31<sup>st</sup> October/3<sup>rd</sup> November – Melbourne Cup Weekend. PJ will coordinate a Melbourne Cup Weekend Cruise if restrictions are lifted enough for it to be able to be held. Information will be on Facebook and emails if this can go ahead. PS mentioned that ORCV are planning to involve cruisers in their activities by having a rally with different timings and boat criteria to coincide with the ORCV races and meet up at the same destination. PJ is following this up for more information. PM will monitor the restrictions as to whether the camping weekend to Euroa (postponed from April) can go ahead on November 13<sup>th</sup> weekend and inform those booked of the possibilities.
- 5. RBYC Cruising Group Calendar** – This will be adapted according to what is allowable under the restrictions for Covid 19.
- 6. Archiving Cruising Group records and photos and building a library of Cruising photos.** TF has some more historical photos from David Strip and hard copies from Lyn Bingham that have been scanned and added to the archives. TF has been in contact with Francesco to have the Cruising History Book added as a flipbook to the club website.
- 7. Table photo for the Members Lounge** – TF presented the meeting with a couple of options after receiving submissions of photos from the committee members. He will work up some ideas for a montage of photos.
- 8. Promo Video** – The TV in the downstairs restaurant has been fixed. This will enable the 7 minute rolling photo display that RH has produced to be screened to promote the Cruising Group when the restaurant is allowed to reopen. RH has given a copy to PS.
- 9. Storage of Cruising Group items** – A permanent home will be found for the Cruising Group items when we can all get back to the club.

10. **30<sup>th</sup> Birthday Celebrations of the RBYC Cruising Group on Sunday 17<sup>th</sup> January** – The Cruising Committee is hopeful that we will be able to celebrate this birthday over the weekend of 16<sup>th</sup>/17<sup>th</sup> January. It was suggested that we have some sort of function at the club on the Saturday night according to what restrictions are in place (Outside function - BBQ on the deck or boat lawn?) then the Birthday Cruise to Royals on the Sunday. RS will contact RYCV in December regarding the Sunday cruise. PJ will contact GM Hannah to inform the club as to our intent for that weekend and what might be possible according to varying scenarios re restrictions.
11. PM noted that in the list of job allocations for the General Committee, Junior Sailing was not mentioned. PJ clarified that the Club Captain and the Sailing Committee look after Junior Sailing.
12. **Cruising Representative on the Sailing Committee** – PJ informed the meeting that the General Committee/Sailing Committee would like to have a representative from the Cruising Committee on the Sailing Committee. PG volunteered to be the Cruising Group representative. PJ will contact the Club Captain to inform him of this.
13. **Cruising Secretary** – RS informed the committee that as she will be away sailing most of next year (Covid 19 restrictions permitting) she will be stepping down as Secretary of the RBYC Cruising Group from February 2021. The committee is looking for a volunteer to take over this position.

NEXT MEETING: Thursday 5<sup>th</sup> November, 2020 at 7.30pm via Zoom unless restrictions have been eased.

MEETING CLOSED: 8.40pm

Chairman: \_\_\_\_\_ Secretary: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

**Royal Brighton Yacht Club Auxiliary**  
**Meeting Sunday 11<sup>th</sup> October, 2020, 10.30 am (held by zoom)**  
**Minutes**

**1. Meeting open, attendance**

Susie Strain, Incoming Chair, opened the meeting.

Present: Susie Strain, Mandy Jackson, Jenny Pascoe, Elizabeth Jenkins, Kalpana Raghunathan, Kirsten Mitchell

Apologies: Jacqui Provis

**2. Acknowledgements**

Susie Strain recognised -

- The work of Jenny Pascoe as retiring Chair, recognition of 2 years in the Chair running the Auxiliary efficiently and noted that on handover the records are in very good order
- Congratulations to Kalpana Raghunathan for election to General Committee
- The past work and achievements of the Auxiliary

**3. Minutes**

Minutes of the previous meeting Sunday 30<sup>th</sup> August 2020 taken as read and approved.

**4. Discussion of opportunity to review role of auxiliary**

Retiring Chair Jenny Pascoe had sent a letter to the new General Committee suggesting a change of role, see attached.

The Auxiliary is a sub-committee of the General Committee. The regular report to the GC monthly meeting has been included with meeting documents, but lacked a strong voice. Kalpana reported that a revised organisational structure will formally connect all subcommittees to a GC member, in the Auxiliary's case Kalpana, improving connection and alignment with ongoing club directions.

The letter to the new GC raised the point that the original aim of the Auxiliary – to establish junior sailing - had become redundant to a degree over time as activities have become mainstream and costs and processes absorbed into the general management of the club; likewise the need for the fundraising and organisational efforts of the auxiliary have diminished. Jenny Pascoe reported that during her time Chair there were few request for funding as most needs are covered elsewhere, also less interest in Auxiliary membership.

Kalpana reported the General Committee response to the letter as

- Would welcome a change of role
- Auxiliary to aim for a broader membership
- Name change (note auxiliary implies a secondary support, rather than core, function)
- Position itself within club by attaching to a core function.



It was felt important to recognise the considerable value of the Auxiliary over time, in particular the junior sailing initiative started in 1938. Mandy offered to liaise with past members Mary Ellis, Sue Leper, Kim Luck to document a brief history.

Finally considering all of the above, it was agreed an opportune time to review and refresh the role.

## **5. Discussion of new directions**

The RBYC Strategic Plan (draft at this stage) had been circulated prior to the meeting. This outlines 7 pillars critical to the club. It is important for the auxiliary to choose a pillar to work with rather than act in isolation.

The following points emerged during discussion

- Enhance linkages across club functions
- Engage with broader community
- Environmental and sustainability opportunities (Seabin project, group 3186) a priority of the group
- Need to recruit beyond immediate membership
- Gap analysis to identify areas of most need, value

## **6. Next steps**

Agreed to start with a preliminary scan to gather more information, learn from others and avoid reinventing the wheel.

Susie Strain offered to contact fellow yacht clubs to see how they approached 'off-water' activities.

Jenny Pascoe offered to meet with Niesje (an author of the strategic plan) to further explore needs within the club

Kirsten Mitchell offered to document the environmental groups active in the bay.

Elizabeth Jenkins offered to circulate the information on the Seabins.

The group agreed to meet again on Sunday 25<sup>th</sup> October, 10.30 am, to prepare for report to General Committee in December. Kalpana will provide an interim report to General Committee in November based on these minutes.

## **7. Other business**

Mandy Jackson had circulated the order form for the Christmas pudding sale, the meeting approved selling at the current prices.

Members asked to think of ideas for a new name

## **8. Meeting close**

## ICEBERGER REPORT

I'm using the opportunity to update RBYC on our current status and some forward planing taking place or needing attention by us and RBYC.

### 1. ACCESS TO CLUB

Thanks to RBYC for enabling us to continue to have access to the car park for changing and hot bottle water showers. Hopefully the club will reopen in Nov and this will see a flood of new and old members return. The 25km rules enabled more to return but many more are awaiting for the 'showers'.

### 2. ICEBERGER EVENTS

Nat and Suzy are heading a team with the support of members to plan for a 'social event' hopefully by mid/end of November. This is all dependant on the restrictions enabling gather of at least 50 in an outdoor area. If numbers enabled are below this we will probably not hold an event until restriction lift. A planing meeting will take place in the next few weeks.

### 3. ICERBERGER WEBSITE: <https://brighton-icebergers.org.au>

We launched the new website and have had some 120 unique visits - so it has gained attention. All newsletters are being placed on the site and there is links to the RBYC webcam. RBYC (Hannah) has indicated a desire to see how we can integrate the site with the RBYC site - we are awaiting a time and place for a working team to discuss. I suggest that this needs to taken place sometime in the next 3-4 weeks as we are planning to make further enhancements - including merchandise for release by end of November.

SITE COST NOTE: Please note since March, I (Peter Grose) have been covering the monthly SquareSpace site fees of \$36/month. I would appreciate it if RBYC can provide card references to alter the billing arrangement by end of Oct.

### 4. NEW MEMBERS DATABASE

As part of the integration with the RBYC website we would like to review the creation of a database of Iceberger members which can be use for mailings. The membership d'base could also updated by us to include how many winters have been swam (2 to qualify as an offical Iceberger). This list of official iceberger would be posted to the Iceberger website - in time this will replace the honour board in the downstairs corridor (it will fill up soon). We suggest that the database is a subject of discussion by the website teams of RBYC and Icebergers.

### 5. NEW BATHERS

New patterns for Summer are planned - we need RBYC \$ support to place a basic order with Catfish. If we can aim to place the order by end Oct (deposit). We will aim to create website merchandise page and use it to determine order quantity. We need to receive a listing of existing quantity held by RBYC.

*NOTE : If anyone from the Iceberger Committee (cc'd) has any further items or comments, please email by return.*

Cheers

Peter on behalf of the Brighton Icebergers

Maintenance List	Who
Hard Stand Gate – rust removal and repaint	
Etchell Rails – Middle row to be replaced	BF
Blast Weeds off the marina walings	
Get rid of seagulls and cleanup marina	PC
Twice yearly clean off growth on hardstand vertical fenders	
Check all Marina lights. Fix light box Arm 5	
Replace worn wooden treads on ramp from hardstand to marina	
Keep marina toilets clean. Toilets now Club property.	MC
Upgrade the sign on the upper car park facing south	PS
Restaurant TV Continuous sailing and Club benefit footage	PS
Replace Safety Ladders in the marina	PS
Fixed Marks – Service/remove growth/antifoul/Ground tackle/lights	PH, BF
Bolt Tightening around the marina	Volunteers
Attenuator maintenance – Through bolt replacement	Witt Marine
Flag Poles on the upper carpark along the street front	BF
Attenuator Rub Collars around the pile replacement	JL, CE

**Key Major Goals:**

Marina Maintenance

Dredging Channel

Pier Repair

Solar Panels

Circular Driveway

Access to the Start Tower.

Rebuilding the 1938 section of the breakwater.

**RBYC Auxiliary  
Information Pack**

1. Timeline
2. Proposed Transition Activities
3. Draft Letter to GC
4. Draft Update of Auxiliary TOR

## 1. Timeline

<i>8 September</i>	<i>Chair circulates Information Pack to Auxiliary</i>
<i>17 September</i>	<i>Auxiliary return comments to Chair</i>
<i>19 September</i>	<i>Club Election</i>
<i>20 September</i>	<i>Chair returns updated TOR etc to Auxiliary</i>
<i>22 September</i>	<i>Chair returns final TOR to Auxiliary; &amp; submits to General Committee</i>
<i>23 September</i>	<i>Club AGM</i>
<i>28 September</i>	<i>First Meeting of new Club General Committee</i>
<i>11 October</i>	<i>Auxiliary Meeting – agenda to focus on response from GC. Timeline and Transition Activities to be developed/confirmed pending GC response.</i>
<i>22 November</i>	<i>Auxiliary Meeting – as above</i>
<i>13 December</i>	<i>Auxiliary Meeting – as above</i>

## 2. Proposed Transition Activities

<i>Date</i>	<i>Action</i>	<i>By</i>
	<i>Handover of existing information/files:</i>	<i>Jenny Pascoe ** I have most of this information on computer file.</i>
	<i>Response from GC, &amp; Auxiliary follow up</i>	
	<i>Draft Event Timeline (updated if possible)</i>	
	<i>Process for obtaining financial reports</i>	
	<i>Widow's Lunch Process</i>	
	<i>Process for requests for funding</i>	
	<i>Information about specific past events, including Oaks Day; George Mac; etc</i>	
	<i>Timeline for submission of documents to GC/AGM etc. Samples</i>	

### **3. Draft letter to General Committee, September 2020**

Dear Commodore and General Committee,

The RBYC Auxiliary respectfully submits its proposed Terms of Reference 2020 – 2022, for your consideration.

The Auxiliary has updated the previous Terms of Reference following a review of the activities in the period 2018- 2020. Significant funds were raised in the sailing season 2018 - 2019, however it is becoming more evident that raising funds only by selling raffle tickets is increasingly less successful. Other methods of fundraising have been discussed briefly, including events such as the Oaks Day Luncheon, selling hampers via the club, applications for community grants, etc.

There have been fewer requests for Auxiliary funding support for Junior and Youth sailors over this period. Reasons include gaining Sailing Foundation support for major regattas; an increased user-pays focus; and the impact of COVID.

The Auxiliary would be pleased to receive your advice on the future direction of this sub-committee. Should the role of the Auxiliary be reviewed and re-positioned for greater relevancy, for example within the Club Pillars? The proposed Terms of Reference 2020-2022 (attached) address this re-positioning.

It has been difficult to recruit new members to the Auxiliary. Will there be a need for a separate Auxiliary committee in the future? More women are now taking positions in other Club committees, which was not possible when the Auxiliary first started. The majority of current Auxiliary members do not wish to continue into 2020-2022 (having served at least two years), although they have offered to assist with any transition. Many members are also willing to continue to volunteer for specific regattas and projects within the club.

The Auxiliary's next meeting will be held on 11<sup>th</sup> October, and I look forward to your response and advice for discussion at this meeting.

Kind Regards

Jennifer Pascoe  
Chair  
RBYC Auxiliary

#### 4. Draft Update of TOR

### RBYC AUXILIARY

March 2019

*Suggested Update - September 2020*

### TERMS OF REFERENCE

#### Role

RBYC's Auxiliary is a sub-committee reporting to the General Committee (GC).

- [~~Delete~~: The Auxiliary's primary role is to undertake fundraising activities that support Junior and Youth sailing development at RBYC and local community organisations and charities. The central focus of fundraising is to support sailing development for the next generation of sailors including future opportunities to compete at national and international events; and providing opportunities for local Junior and Youth groups, to experience sailing.]
- [~~Delete~~: The Auxiliary's role is to also promote sustainability within all Club activities and events.]
- *[NEW: The Auxiliary's primary role is to support Junior and Youth sailing development at RBYC; and the Club Pillars, particularly community engagement, inclusiveness and sustainability (including environmental projects) within all Club activities and events.]*

#### Function

1. [~~Delete~~: The Auxiliary undertakes regular annual fundraising activities to support a range of Junior and Youth sailing development programs at RBYC and local community partnerships.]
2. *[NEW: The Auxiliary undertakes annual fundraising activities to support a range of projects within its approved role. This may include Junior and Youth sailing development programs at RBYC; Club community engagement; and Club sustainability and local community partnerships.]*
3. Regular fundraising activities include calendar and related events such as Oaks Day Luncheon; Voting Day Raffle (drawn on Opening Day); Christmas pudding sale; Christmas Hamper; Mothers Day and/or Easter Hampers; George Mac Regatta sailing hamper; and other activities as agreed by Auxiliary and General Committee.
4. The Auxiliary holds other small and non-specific raffles/ fundraising activities throughout the year, to be agreed by Auxiliary and General Committee.
5. The Auxiliary will actively advocate and champion sustainable practices at Club events and activities.

## Responsibilities

The Auxiliary will:

- Identify events and opportunities for fundraising.
- Identify beneficiaries for funds raised working in partnership with the Club.
- Identify avenues for the Auxiliary to improve current or existing fundraising initiatives.
- Seek approval from GC for any new fundraising activities.
- Monitor ongoing fundraising activities, undertake cost benefit analysis for activities /events.
- Provide an annual report to members at the RBYC AGM.
- Work with other RBYC sub-committees and working groups to support Junior and Youth and other sailing development programs at the Club.
- *[NEW: Work with other RBYC sub-committees and working groups to support club activities to promote individual, family and community health/social benefits.]*
- *[NEW: Work with other RBYC sub-committees and working groups to identify and support environmental and sustainable practices within club activities and events.]*
- ~~[Delete: Monitor and identify opportunities for environmental and sustainable practices with club activities and events.]~~
- Assist the Club if appropriate with future fundraising initiatives that may arise.

## Composition

- Members are appointed by RBYC General Committee.
- The Auxiliary Chairperson conventionally is the partner and/or nominated representative of the Current Commodore.
- Membership of 8- 10 members – sourced from various representative groups within the club.
- Members of the Auxiliary are members of RBYC.
- The term for appointed Auxiliary members is two (2) years.

## Meetings

- The Auxiliary will normally meet at least 6 times in a year in person or electronically.



- Meetings may be attended by other invited RBYC members and representatives relevant to discussion.
- Additional meetings may be arranged outside of the planned timelines as required.
- Quorum for the Auxiliary shall be 50% of the membership.

### **Reporting**

- The Auxiliary is a sub-committee reporting to the General Committee.
- The Chairperson is invited to attend GC meetings to present recommendations in person or in writing.
- The Auxiliary meeting minutes and reports will be provided to the GC and copy to General Manager for records.

### **Amendment, Modification or Variation to Terms of Reference**

The Terms of Reference for the Auxiliary may be amended, varied or modified after consultation and agreement by Auxiliary members and GC.

<b>Document Approved</b>	Terms of Reference <b>to be approved</b> by the RBYC General Committee <Insert Date>
<b>Version</b>	Version 2, 8 September 2020

## RBYC BY-LAWS

### (A) GENERAL

- 1) Members shall act in the best traditions of Ladies and Gentlemen when on the Club Premises.
- 2) Any person who, having been a Member and struck off, shall not be eligible to be introduced to the Club as a Visitor.
- 3) A function is one that has been approved by General Committee, [or the General Manager or the Functions Manager](#) and covers the following -
  - a) A Member entertaining Guests in the Olympic room or Upstairs function room which has been reserved for that function
  - b) A Meeting of a Club or Association or commercial company conducting a conference, seminar, dining, event, be it fundraising or not.
  - c) Any Functions organised by the House Sub-Committee or caterer.
- 4) A badge, provided by the Club, ~~being a miniature of his Flag and showing the Flag Officer's name, shall be worn by Flag Officers whilst they are in the Members' Bar or Olympic Lounge. A badge, provided by the Club, showing the Flag Officers name, the same for~~ General Committee Members names, will be worn by Members of General Committee, whilst they are in the Members' Bar or Olympic Lounge.
- 5) No litter or refuse of any kind is to be disposed of in the Marina or on the Hardstand Area, except into the Bins provided. Refer Marina and Hardstand By-Laws
- 6) No Member shall lend or provide for the use of a person who is not a Member, any key issued or provided to him by the Club without the prior consent of a Flag Officer or the Manager/Secretary.

### (B) RULES FOR PROCEDURE AT MEETINGS [including, Special, Half Yearly and Annual Meetings](#)

1. No discussion shall take place except on a motion or amendment, moved and seconded, and put in writing if so demanded by the Chairman.
2. Only one amendment shall be entertained at one time. If the amendment be carried, it shall become the substantive motion, the original motion lapsing, and there will be no necessity to put the original motion to the Meeting. It will be competent, whether the amendment is carried or not, to receive other amendments, one at a time, to be decided in like manner until the subject is finally disposed of.
3. No Member shall propose more than one amendment upon a motion, and no Member shall speak more than once upon either motion or amendment, except the mover of the motion, who shall be entitled to reply; and thereupon all discussion shall cease, and the question shall be put. Any Member seconding a motion or amendment without remarks shall not be held to have spoken thereon. In the case of amendments being lost, the chairman shall put the motion to the vote.
4. Any Member, with the consent of the chairman, may offer an explanation of any particular used by him, but must confine himself strictly to such.
5. Any subject that may once be settled by vote, cannot be again entertained at the same Meeting.

6. An amendment, "That the question be now put" shall take precedence of all matters before the Meeting, and no discussion shall be allowed thereon.
7. On all questions and during all discussions, the Member speaking shall address the Meeting through the chairman and shall be standing.
8. In all cases where a point of order is raised, the Member raising the same shall state the point of order clearly and distinctly; and if a Member be speaking, such Member shall take his seat until the point of order is decided. The chairman shall decide the matter promptly, and not allow a discussion.
9. Where a motion is to disagree with the chairman's ruling, the chairman shall forthwith leave the Chair, and his successor shall be appointed by the Meeting. The discussion may then proceed, and the question be settled forthwith.
10. Any one or more of these Rules for procedure may be suspended in case of emergency, provided that a majority of the Members present shall deem such suspension necessary.
11. In all cases not herein provided for, resort shall be had to the ordinary rules of debate. ([where are these defined](#))

### (C) COMMITTEE ELECTIONS PROCEDURE

- 1) Principles
  - a) General Committee elections are to be conducted in a respectful and non-confrontational manner. Candidates shall respect the privacy of members at all times. Candidates and their supporters are expected to abide by these procedures.
  - b) These procedures operate subject to the requirements of the Royal Brighton Yacht Club Rules, including, but not limited, to Rules 3, 4, 9, 11, 20, 24, 25 and 26.
- 2) Making and Lodging of Nominations
  - a) Nominations shall contain information as required by Rule 25 and shall be in the form and layout as determined by General Committee from time to time and will provide for the inclusion of a short CV statement by each Candidate, setting out claims to the position(s) for which he or she is nominating. Candidate nomination and CV statements shall be no longer than one A4 page. Any statement made by a Candidate shall be based on factual information.
  - b) In accordance with Rule 25, nominations for Flag Officers and Honorary Treasurer shall specify whether the Candidate also nominates for election as an ordinary member of the General Committee in the event that the Candidate is not elected as either a Flag Officer or Honorary Treasurer.
  - c) In accordance with the requirements of Rule 25, Nominations shall be lodged with the Secretary no later than 1800 hours, 21 clear days before the date on which the annual ballot is to be held. All Candidate nomination and CV statements will be displayed simultaneously on the Club Notice Board, after the closing date for nominations.
  - d) The Returning Officer shall determine the eligibility of Nominating and Seconding Members and review Candidate statements before documents are posted in the mail, emailed, or put on the Club website. Candidates may be required

to amend their statements upon the request of the Returning Officer.

- e) All nominations shall be posted simultaneously by the Secretary on the Club website and mailed or emailed to all eligible voting members prior to the election.
- 3) Campaigning
    - a) The office will not give out bulk addresses at any time. A member must not use information about another member obtained from the register of members of RBYC to contact or send campaign materials to the other member, or give another person this information so that they can so use it contrary to section 58 of the *Associations Incorporation Reform Act 2012*. Personal information that has been provided by RBYC members for inclusion in material published by RBYC can be used for contacting members, provided such use is not contrary to the *Information Privacy Act 2002*.
    - b) Social media may be used by Candidates and their supporters to support their campaign for election, bearing in mind that voting is limited to eligible voting members only, and should only be used in accordance with relevant applicable social media charters. The returning officer must approve information to be placed on RBYC's official social media sites and each Candidate is entitled to have their information approved and placed on RBYC's official social media sites.
    - c) Club events shall not be used by Candidates or their supporters to make public campaign announcements.
  - 4) Use of How to Vote Cards
    - a) 'How to Vote' cards are restricted to the listing of preferred Candidates for office. Candidates are to be listed by names and suggested voting order and the name of the person proffering the Card only.
    - b) Candidates may provide and distribute 'How to Vote' cards at their own expense and by their own means at any time during the election campaign period except on Polling Day, when 'How to Vote' cards may be distributed only in the Members' bar area.
  - 5) Polling Day
    - a) Apart from Members attending to cast their vote, only the Returning Officer and his/her assistants shall be present in the Polling Booth Room on Election Day.
  - 6) Mode of Election
    - a) All contested positions shall be determined by ballot in accordance with the provisions of Rule 26 for a valid vote. If only one Candidate is nominated for the position, the Chairperson of the Annual General Meeting must declare that Member elected to the position.

**(D) HOUSE**

- 1) The various areas of the Club House shall be open to Members entitled to the use thereof on days and during hours which the Committee shall from time to time determine.
- 2) Any Member using any of the Club property shall replace the same in its appointed position, and shall be responsible for any loss or damage occasioned by his misuse or neglect.

- 3) Betting or gambling on the Club premises is strictly forbidden.
- 4) Sale and consumption of liquor is governed by Consumer Affairs Liquor Licensing Acts. The Club reserves the right to refuse service to anyone.
- 5) No liquor is to be consumed on any part of the Licensed Club premises at times other than permitted under the Liquor Control Act.
- 6) The member prices to be charged for liquor supplied at the Club shall be comparable to the price recommended from time to time by the Licensed Clubs' Association of Victoria.
- 7) No Member shall reprimand any Member of the Staff, whether those staff is employed by the club or the caterer or other outsourced employer working in the club grounds. Any complaint must be submitted to the Secretary-Manager, in writing, for consideration of General Committee.
- 8) Members should carry their Membership Card and Club Key at all times whilst on the Club premises and must produce same if requested.
- 9) No animals, reptiles or birds shall be brought into or permitted to remain in the Clubhouse, excepting registered Guide Dogs accompanied by their owner.

**(E) DRESS**

- 1) Minimum Dress: Shirt with shorts or slacks, with sandals or shoes and optional socks. Working gear or yachting wet weather gear is NOT acceptable Dress.
- 2) On Scheduled Race Days clean and tidy gear with sandals may be worn in The [members](#) Bar.
- 3) The dress for Ladies shall be that recognised as the appropriate standard conforming to that set for men.
- 4) The Senior Flag Officer or Committee Member present shall have final authority in interpretation of standards of Dress, and any direction to Members or their Guests in this regard shall be observed immediately.
- 5) Any objection to the decision regarding Dress may only be made in writing to the General Committee.

**(F) YARD [OTB](#) & CLUBHOUSE GROUNDS (inc Hardstand & Marina)**

- 1) ~~The lawns and grounds may and shall be used only for the purpose of drying sails, and no other gear may be placed thereon for the purposes of overhaul and repair or otherwise. All sails placed on the said lawns or grounds shall be removed therefrom by sunset each day and any sails remaining thereon after that time may be removed without responsibility for loss or damage thereto. All sails placed on the said lawns or grounds shall be at the risk of the owners thereof and may be removed or shifted for gardening or other purposes.~~
- 2) No vehicle shall be driven across, or wheeled over, and no obstruction shall be left on any portion of the lawns without the permission of the Manager / Secretary
- 3) ~~Any Member desiring to use any of the Club gear or tools shall make application to the person in charge thereof, and shall (immediately upon having finished therewith) return same to such person or to such place as he may direct.~~
- 4) ~~No refuse or rubbish shall be placed or thrown in, upon, or about the Yard or Club premises. Any Member~~

~~depositing any refuse in or about the Club Yards or premises shall cause same to be removed prior to his leaving the Club premises. All rubbish, must be placed in the rubbish bins provided or take home. This applies to all areas of the Club including the hardstand and Marina~~

5) ~~No petrol or benzine or other highly inflammable liquid or matter shall be kept or stored in any building or in or upon any boat while in the Yard, unless kept or stored in a place and in such manner as is approved by the General Committee.~~

6)5) All gates abutting on the Foreshore shall be closed and locked when appropriate by Members using the same.

7)6) The Jock Sturrock Sailing Centre is for the purposes of junior sailing and other junior activities and othe sailing related matters.

8)7) Any animal brought into the Club grounds must be on a leash and tethered accordingly when left unattended.

9)8) Any Member person bringing an animal into the Club grounds must clean up and properly dispose of all of the animal's droppings.

**(G) SLIPWAY, OTB YARD Storage and Hardstand CRADLES**

1) The control of the slipping and launching of boats is through the concessionaire, licensed by the Club, under the control of the Sailing Office administered by the Boating Manager

2) The Slipway yard shall be used by Members in accordance with the directions of the concessionaire Sailing Office and the Club at the risk and expense of the vessel owner, and the Club and its Officers (Honorary or otherwise) shall not be liable for any damage occasioned by the use of the said Winch and Slipway.

3) ~~No persons other than those appointed shall use or direct the use of or in any way control or interfere with the Electrical Winch; nor shall any person or persons be in or remain in the Winch Shed without special permission of the persons so appointed by the Committee.~~

4) ~~Any Member owning a Yacht or boat on the Yacht Register being desirous of using the Slipway for the purpose of having his yacht or boat placed in the Yard or otherwise, shall apply either verbally or in writing to the concessionaire or such other person or persons appointed.~~

~~(a) The position to be occupied by any boat brought into the Yard shall be decided and fixed by the concessionaire or such person or persons appointed.~~

~~(b) The concessionaire shall be responsible for selecting the appropriate cradle for each vessel.~~

~~(c) The Club will charge a yard storage fee to the vessel owner for the time the vessel remains in the yard. The concessionaire charges a fee to slip vessels. These fees may be changed from time to time in conjunction with the concessionaire and the Committee~~

~~(d) (a) No boat shall be removed from the Yard, or from one position to another in the Yard, except with the consent and under the direction of the Honorary Slipway Officer or such other person or persons authorised by the Committee to supervise this work.~~

~~(e) No boats (other than tenders) shall make fast to the Slipway.~~

~~(f) Save as to those Cradles which are now in the Club Yard, no Member shall hereafter bring to or keep upon the Club premises any privately owned cradle. No Cradles or portion thereof shall be altered unless it conforms to a standard or design approved by the Committee.~~

~~(g) Boats on the Club Register berthing permanently at Brighton shall have first preference on slipping and Yard facilities; other yachts or boats whether on the Club Register or not shall be permitted in the Yard only at the discretion of the Committee.~~

~~(h) Slipping of all boats must be arranged through the concessionaire or club Office.~~

~~(i) The Committee may, at its discretion, waive any charges under special circumstances such as the repair of damaged boats or the unavoidable absence or illness of the owner.~~

~~(j) The Committee shall have the right, in its absolute discretion to refuse any application.~~

**(H) GYM, SAUNA & STEAM ROOM**

1) All authorised persons using the Gymnasium, Sauna, Steam Room, must do so in accordance with OH&S regulations.

2) No miss-use of equipment in the gym

3) All approved persons using these facilities must attend an assessment session. (A doctors health approval certificate may be requested)

4) The Club takes not responsibility and will not be liable for any injury incurred.

5) All persons approved to use these facilities must sign a liability waver.

6) Authorised/approved persons means; Members of RBYC, completing the assessment and being in the approved membership category.

**(I) HOUSE CATERERS**

1) Catering may be outsourced from time to time as approved by the Committee.

2) The Committee reserves the right to refuse any function.

3) Function and other bookings should be made directly with the caterer Catering /Functions Manager .

**(J) PARKING**

1) Members parking on Club grounds are as per privileges accorded to membership categories. ie: Senior Membership only or as the Secretary/Manager approves.

2) Vehicles must be parked within the designated parking space as defined by painted lines. RBYC Stickers are to be displayed on their vehicles

3) Disabled parking spaces must only be used by Members with a disability.

**(J) MISCELLANEOUS**

1) Club Office hours are as per notices and may be changed from time to time.

2) Official RBYC Club clothing is available during these hours and may be charged to member accounts.

3) The Clubhouse has wireless Internet available to members at no charge. A fee may be charged for non-

member use. Passwords may be changed from time to time and are available from the Office.